



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

May 7, 2026

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

Call to order: Mayor Fought at 6:02 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live and also being recorded.

Roll call: Morelock-here, Katafias-absent, Gerwin-here, Kirwen-here, Slack-here, Castillo-absent.

Recognition of Visitors/Special Reports for council meeting.

Judge Welty- discussed outstanding warrants

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Kirwen to approve April 16, 2026, Regular Council Meeting Minutes as written, seconded by Slack.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

Correspondence: None

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Slack.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

Old Business:

1. RESOLUTION #2- 2026

THE FOLLOWING IS A RESOLUTION ENACTED BY THE VILLAGE OF GIBSONBURG OF SANDUSKY COUNTY, OHIO, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA). **(SECOND READING)**

2. RESOLUTION #3- 2026

A RESOLUTION AWARDED AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000.00) TO GIBSONBURG CARE CENTER, LLC AS PART OF THE VILLAGE OF GIBSONBURG SMALL BUSINESS IMPROVEMENT AND FAÇADE IMPROVEMENT GRANT PROGRAM. **(SECOND READING)**

New Business:

1. Arbor Day Proclamation

2. ORDINANCE NO. #6 - 2026

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CHIEF OF POLICE AND THE FISCAL OFFICER FOR THE VILLAGE OF GIBSONBURG.
(EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #6-2026 by Slack, seconded by Kirwen.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

A motion to adopt Ordinance #6-2026 by Slack, seconded by Morelock.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

3. ORDINANCE #7-2026

AN ORDINANCE TO HIRE AND ESTABLISH A SALARY FOR THE VILLAGE ADMINISTRATOR FOR THE VILLAGE OF GIBSONBURG, EFFECTIVE JUNE 15, 2026. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #7-2026 by Slack, seconded by Morelock.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.
Motion Passed.

A motion to adopt Ordinance #7-2026 by Kirwen, seconded by Slack.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.
Motion Passed.

4. ORDINANCE #8-2026

AN ORDINANCE TO ESTABLISH A NEW POSITION, ASSISTANT ADMINISTRATOR AND DIRECTOR OF UTILITES, FOR THE VILLAGE OF GIBSONBURG, EFFECTIVE MAY 11, 2026. (EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #8-2026 by Slack, seconded by Morelock.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.
Motion Passed.

A motion to adopt Ordinance #8-2026 by Kirwen, seconded by Gerwin.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.
Motion Passed.

Mayor's Report:

- Hired Amanda Sears as Village Administrator
- Brad Hershey named Assistant Administrator/Director of Utilities
- Omni Fiber issues
- Downtown Project – reviewed plans to submit to ODOT

Administrator's Report: N/A

Fiscal Officer's Report- May 7, 2026

Balance in all Funds from Cash Summary Report as of: **04/30/26**

A:	Total Cash Balance all Funds:	\$4,708,798.09 ***
B:	Total Investment Balances:	\$4,498,978.92
C:	Available in Primary checking:	\$ 209,719.17
D:	Petty Cash	\$ 100.00
E:	Interest recorded in: April	\$ 14,152.85
F:	Interest recorded Year-to-Date:	\$ 34,471.44
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

*** (Includes BAN proceeds).

A motion was made by Slack that council members have received the April 30, 2026, Financial reports, seconded by Morelock.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

A motion was made by Slack, to approve reallocation of appropriations for April 2026, seconded by Kirwen.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

General Fund is down 42,950.60 year over year, compared to **April 30, 2025**, with a current balance of **\$831,128.79**.

Municipal income tax revenue UP \$1,562.18 year over year, compared to **April 2026**, with total **2026 YTD** receipts of **\$281,570.17**.

Currently working on a Cyber Security Policy / Plan, which will need to be approved by council by July 1, 2026. The State of Ohio's plan and another village policy is being used to frame the policy for Gibsonburg. Any assistance / guidance will be appreciated.

Committee Reports:

Economic Development-Kirwen- Nothing

Finance- Gerwin- Nothing

Joint Cemetery Board-Slack- meeting at 7 pm tonight.

Planning Commission- Morelock- Downtown entertainment plans

Public Service Parks- Katafias- N/A

Public Utilities- Gerwin-need to schedule a meeting soon.
Recreational Committee – Castillo –N/A

Individual Council Member Report:

Slack-New Administrator comes highly recommended

Katafias –N/A

Gerwin-N/A

Morelock- Thanks for interviewing administrator candidates.

Kirwen- Enjoyed interviewing – Amanda was Great.

Castillo- N/A

Report of Officials: Police – Chief Don Karr-

Residence- Open Forum/Comment:

- **Heather from Sandusky County Land Bank.**

A motion to adjourn at _6:30pm was made by Kirwen, seconded by Slack.

Roll Call: Morelock-yes, Katafias-absent, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-absent.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg