



# VILLAGE OF GIBSONBURG

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## Village Council Meeting – MINUTES

June 4, 2026

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

This meeting is being recorded.

**Call to order:** Mayor Fought at 6:09 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live and also being recorded.

**Roll call:** Morelock-absent, Katafias-here, Gerwin-absent, Kirwen-here, Slack-here, Castillo-here.

### **Recognition of Visitors/Special Reports for council meeting.**

Cindy Oller was here to ask about the parking lot at Williams Park. The mayor stated it was to be cleaned out so it can be used for parking again.

### **Review and Approval of Minutes of Previous Council Meeting:**

A motion was made by Slack to approve May 21, 2026, Regular Council Meeting Minutes as written, seconded by Castillo.

Roll Call: Morelock-absent, Katafias-yes, Gerwin-absent, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Correspondence:** none

### **Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.**

A motion was made to approve payment of invoices by Kirwen, seconded by Katafias.

Roll Call: Morelock-absent, Katafias-yes, Gerwin-absent, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

**Old Business:** none

**New Business:**

**1. ORDINANCE #9 – 2026**

AN ORDINANCE MODIFYING SECTIONS 139.04 (d) AND 139.04 (e) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG PURSUANT TO OHIO REVISED CODE SECTION 737.32. **(FIRST READING)**

**2. ORDINANCE #10-2026**

In response to the ORC requirement to have a Cybersecurity policy, the Village of Gibsonburg hereby adopts the following policy:

VILLAGE OF GIBSONBURG CYBERSECURITY POLICY Dated 6/4/26

Adopted pursuant to Ohio Revised Code Section 9.64 and Auditor of State Bulletin 2025-007 **(FIRST READING)**

**Mayor’s Report:**

- Apologized for the lack of preparedness for the Fishing Derby, it will get rescheduled once the new Administrator starts.

**Administrator’s Report:**

- The mayor stated they are wrapping up the sewer project this week.

**Fiscal Officer’s Report- June 4, 2026**

Balance in all Funds from Cash Summary Report as of: **05/31/26**

A:	Total Cash Balance all Funds:	\$4,850,135.13 ***
B:	Total Investment Balances:	\$4,613,294.79
C:	Available in Primary checking:	\$ 236,740.34
D:	Petty Cash	\$ 100.00
E:	Interest recorded in: <b>May</b>	\$ 14,634.96

F: Interest recorded Year-to-Date: \$ 49,206.40  
G: UAN – Revenue Status, Payment Register, Appropriation Status,  
Bank Reconciliation, and other monthly financial reports provided  
To all council members and Mayor by email.  
\*\*\* (Includes BAN proceeds).

**A motion was made by Slack that council members have received the  
May 31, 2026, Financial reports, seconded by Castillo.**

Roll Call: Morelock-absent, Katafias-yes, Gerwin-absent, Kirwen-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

**A motion was made by Kirwen, to approve reallocation of appropriations for May 2026,  
seconded by Slack.**

Roll Call: Morelock-absent, Katafias-yes, Gerwin-absent, Kirwen-yes, Slack-yes, Castillo-yes.  
**Motion Passed.**

General Fund up **\$3,401.69** year over year, compared to **May 31, 2025**, with a current balance of  
**\$933,590.03**. (However, \$51,260.00 is being held for fire damage deposit through State Farm).

Municipal income tax revenue UP **\$15,108.34** year over year, compared to **May 2026**, with total  
**2026 YTD** receipts of **\$429,110.18**.

Received info from County Auditor that due to HB 186 tax credit factors needing to be updated in  
the County software, tax bills will not be due until August 7, 2026.

Update on AUP (Agreed Upon Procedures) audit: in final review by Senior State Auditor.

### **Committee Reports:**

**Economic Development-Kirwen-** nothing

**Finance- Gerwin-** Budget Hearing 6/18/26 at 5:45 PM

**Joint Cemetery Board-Slack-** nothing

**Planning Commission- Morelock-** N/A

**Public Service Parks- Katafias-** nothing

**Public Utilities- Gerwin-**N/A

**Recreational Committee – Castillo –**nothing

### **Individual Council Member Report:**

**Slack-**nothing

**Katafias** –nothing

**Gerwin**-N/A

**Morelock**-N/A

**Kirwen**- nothing

**Castillo**-nothing

**Report of Officials: Police – Chief Don Karr-**

Unclaimed Property – New ordinance.

Station Parking Lot – Concrete is done, awaiting an estimate from M&B. Fremont Fence has not indicated a start date. Northcoast will provide an estimate on the keypad.

Cruisers – Still waiting. 2015 is in need of extensive repair.

Employees – Officer Marquis will complete his probationary period this week.

Body Cameras – Waiting for the grant cycle to open. Looking at a Motorola option with cloud service that integrates with CAD and our radios.

MARCS – Template has been approved. Should be live soon. No update on the grant.

Body Armor – All officers have up to date armor. All Grant funds have been received.

Policy Manual – Making progress. Also working on an interpreter program as part of the update.

Records/Property Room – Installing shelving currently. Idea is to use this room as our in-house property room as well as records. Police records were not included in the purge earlier this year.

**Residence- Open Forum/Comment:**

- Cindy Oller asked about Asst. Administrator – Brad has been promoted to the new position.
- Pat Perry concerned about a dangerous driver in the countryside, please be on the lookout.
- Health Dept Spoke about Healthy Communities Grant

**A motion to adjourn at 6:40 pm was made by Kirwen, seconded by Slack.**

Roll Call: Morelock-absent, Katafias-yes, Gerwin-absent, Kirwen-yes, Slack-yes, Castillo-yes.

**Motion Passed.**

Respectfully submitted,

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Jeff Holcomb  
Fiscal Officer Village of Gibsonburg

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Steve Fought  
Mayor Village of Gibsonburg