COMMITTEE MEETING DATES
6/23/2026

COMMITTEE	DATE	TIME	LOCATION
COUNCIL	Thursday, July 16, 2026	6:00 PM	Council Chambers
COUNCIL	Thursday, August 20, 2026	6:00 PM	Council Chambers

POSTING PLACES:

Village of Gibsonburg website (www.gibsonburgohio.org), Ideal Bakery,Gibsonburg Library, Gibsonburg Post Office, Village Office

COPY

RESOLUTION #5-2026

A RESOLUTION SUSPENDING SECTION 941.04, 94105, AND 941.11, PROHIBITION, SALE, AND USE OF ALCHOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE FOLLOWING EVENTS IN WILLIAMS PARK DURING 2026:

1) HOMECOMING FESTIVAL TO BE HELD JUNE 24TH – JUNE 27TH,
2) ART AND WINE FESTIVAL JULY 25TH,
3) HISPANIC HERITAGE FESTIVAL SEPTEMBER 26th.

WHEREAS, there has been a request for alcohol to be sold and served at the following 2026 annual events; the Homecoming Festival, the Art and Wine Festival, and the Hispanic Heritage Festival; and

WHEREAS, the Council of the Village of Gibsonburg, Ohio, hereby supports the efforts of the organizations of the Homecoming Festival, the Art and Wine Festival, and the Hispanic Heritage Festival; and

WHEREAS, the Council of the Village of Gibsonburg, Ohio, deems it necessary to suspend the above rules for the time frames specified; therefore

BE IT RESOVLED BY THE COUNCIL OF THE VILLAGE OF GIBSONBURG, OHIO:

SECTION 1 – The Council of the Village of Gibsonburg hereby suspends Section 941.04, 941.05, and 941.11, Prohibition, Sale, and Use of Alcohol in a public park subject to the State of Ohio Permit Regulations for the purpose of the following 2026 annual festivals held in Williams Park:

Homecoming Festival June 24 thru June 27th, Art and Wine Festival on July 25th, and the Hispanic Heritage Festival on September 26th.

SECTION 2 – It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirement, including Section 121.22 of the Ohio Revised Code.

SECTION 3 – That this Resolution is hereby declared to be an emergency measure necessary to meet the health, welfare, and safety of the community; wherefore, this Resolution shall be in full force immediately upon its passage by a vote of two-thirds of all members elected to Council; otherwise, the Resolution shall take effect and be in full force from and after the earliest period allowed by law.

SECTION 4 – That publication shall be by posting at five public locations.

SECTION 5 – That any prior resolution of ordinance or part of any resolution or ordinance inconsistent with the Resolution is hereby repealed.

PASSED: June 18, 2026

President Pro Tempore
Village of Gibsonburg, Ohio

APPROVED: June 18, 2026

Mayor
Village of Gibsonburg, Ohio

ATTEST:

Fiscal Officer
Village of Gibsonburg, Ohio

1ST Reading 6/18/26
2nd Reading WAIVED
3rd Reading WAIVED
Posted 6/23/26

SUSPEND THE RULES
WAIVE 3 READINGS
PASS AS EMERGENCY

RESOLUTION #6 -2026

AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND.

WHEREAS, the Council of the Village of Gibsonburg desires to use the funds generated from the 2026 Time Warner Cable Franchise Fee for funding economic development infrastructure improvements; therefore,

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO:

SECTION 1 - That the Fiscal Officer is hereby authorized to transfer from the General Fund, an amount equal to the revenue generated from the cell tower lease income during the first half of fiscal year 2026. The total amount generated between January 1, 2026, and June 30, 2026, and authorized to be transferred to the Economic Development Fund from the General Fund, is in the amount of $9,520.11.

SECTION 2– That this Resolution is hereby declared to be an emergency measure, necessary to meet the time frames set and shall be in full force and effect immediately upon its passage by Village Council and the approval of the Mayor, provided it receives the affirmative vote of two-thirds of all members elected to Council: otherwise it shall take effect and be in full force from and after the earliest period allowed by law.

SECTION 3 – That any prior resolution or ordinance or part of any resolution or ordinance inconsistent with this Resolution is hereby repealed.

SECTION 4 – That publication shall be by posting at five public locations.

PASSED: June 18, 2026

President Pro Tempore
Village of Gibsonburg, Ohio

APPROVED: June 18, 2026

Mayor
Village of Gibsonburg, Ohio

ATTEST:

Fiscal Officer
Village of Gibsonburg, Ohio

1ST Reading 6/18/26
2nd Reading WAIVED
3rd Reading WAIVED
Posted 6/22/26

SUSPEND THE RULES
WAIVE 3 READINGS
PASS AS EMERGENCY

Ordinance #10-2026

In response to the ORC requirement to have a Cybersecurity policy, the Village of Gibsonburg hereby adopts the following policy:

VILLAGE OF GIBSONBURG CYBERSECURITY POLICY Dated 6/4/26

Adopted pursuant to Ohio Revised Code Section 9.64 and Auditor of State Bulletin 2025-007

1. Purpose

The purpose of this Cybersecurity Policy is to establish a framework for safeguarding the Village of Gibsonburg's information systems and data against cybersecurity threats, ransomware incidents, and unauthorized access. This policy ensures compliance with state and federal standards, including the reporting requirements set forth by the Ohio Department of Public Safety, Ohio Homeland Security, and the Ohio auditor of State.

2. Scope

This policy applies to all Village of Gibsonburg employees, elected officials, contractors, volunteers, and third-party service providers who access, manage, or support the Village's information systems, networks, or digital assets.

3. Critical Functions and Cybersecurity Risks

3.1 Critical Functions

The Village of Gibsonburg depends of the continued operation of the following essential systems:

- Financial, payroll, and accounting systems
- Water and sewer infrastructure control systems
- Emergency services communications and coordination
- Citizen data management and billing systems
- Email, public records, and administrative systems
- Cybercrime insurance providers

3.2 Cybersecurity Risks

Cybersecurity risks may include:

- Phishing or social engineering attacks
- Unauthorized access or privilege escalation
- Malware or ransomware infections
- Denial-of-service attacks

- Insider threats
- Third-party or supply chain compromises

4.0 Potential Impacts of a Cybersecurity Breach

A cybersecurity breach could result in:

- Disruption of essential municipal services
- Financial Loss, ransom demands, or fraudulent transactions
- Loss or theft of confidential or personally identifiable information
- Reputational damage and erosion of public trust
- Legal liability and regulatory penalties

5.0 Inventory and Control of Technology Assets, Software, and Data

5.1 Inventory of Assets, Software, and Data

To maintain the inventory of Village Technological assets, Software, and Data the Village of Gibsonburg shall:

- Establish and maintain a detailed inventory of all technological assets used by the village, including, but not limited to, hardware, software, vendors, models, versions, and support personnel and organizations.
- Manage the lifecycle of all village technological assets, including upgrade or replace all software no longer receiving security maintenance support and replacing hardware on a regular schedule consistent with such hardware's generally accepted lifecycle
- Identify all village websites, payment processing service's apps, and all websites, apps, or platforms used by village officials or supported by the village (ex: village Facebook page), and establish a website presence using a .gov website address.
- Establish and maintain an inventory of administrator, service and user accounts used by the village.

5.2 Control of Technology Assets, Software, and Data

To ensure control of cyber security Assets, Software, and Data, the Village of Gibsonburg shall incorporate best practices as to use of technological assets by incorporating the following:

- Purchase and/or license and install host-based intrusion detection software
- Purchase and/or license and install a network security firewall
- Implement multi-factor authentication systems for all technological assets
- Log data sharing with identified parties

- Upgrade or replace software no longer receiving security maintenance support
- Securely maintain passwords, change passwords on established schedules not less than quarterly, ensure passwords meet specified password complexity requirements
- Maintain the capability to recover systems using backup data
- Implement backup and restoration validation processes and procedures to ensure adequate data backup, and establish a secure offline separate backup location (i.e.: a vaulted backup) to protect against cyber disruptions
- Implement technology allowing for continuity of services in the event of a disaster

6.0 Incident Response and Communication Procedures

a. Upon discovering a cybersecurity incident or ransomware incident, employees must immediately inform their supervisor or the Village's Administrator and Fiscal Officer.
b. The Fiscal Officer and Administrator alerts the Mayor, Council President, and Technology Committee and begin coordinating the containment.
c. Notify the Village Cybercrime coverage Insurance Company Claims Process per the policy.
d. Notify the Executive Director of Ohio Homeland Security (within the Ohio Department of Public Safety).
   1. As soon as possible, but not later than seven (7) days after discovering the incident.
   2. Report through the Ohio Cyber Integration Center (OCIC)
      - Website: https://homelandsecurity.ohio.gov/ohio-cyber-integration-center
      - Email: OCIC@dps.ohio.gov
      - Phone: 614-387-1089

e: Notify the Ohio Auditor of State

- As soon as possible, but not later than (30) days after discovering the incident
- Report vie email to Cyber@ohioauditor.gov using the reporting form available at: https://ohioauditor.gov/fraud/cybersecurity.html

6.1 Internal Communication and Containment

- Employees must immediately inform their supervisor or the Village's Administrator or Fiscal Officer
-The Administrator and Fiscal Officer will alert the Mayor, Council President, and Technology Committee and coordinate containment.
- Affected systems shall be isolated to prevent further compromise.

- Logs and forensic evidence shall be preserved for investigation.
- External partners, including the Ohio Cyber Reserve and Ohio Cyber Range Institute (O-CRI), may be contacted for support.

6.2 Analysis and Recovery

- Determine the nature and scope of the incident.
- Restore operations from secure, verified backups.
- Patch vulnerabilities and harden systems prior to reconnection.
- Conduct and post-incident review to identify lessons learned, policy and procedure updates.

7.0 Threat Detection and Monitoring

To prevent malicious activity from becoming widespread, the Village of Gibsonburg shall:

- Implement malicious intrusion detection and prevention systems.
- Maintain up-to-date end point protection and prevention systems.
- Apply timely system and security updates.
- Conduct third party vulnerability assessments and penetration systems.
- Monitor systems Logs for unusual activity.
- Require employees to promptly report suspicious activity.

7.1 Cybersecurity Incident

A cybersecurity incident includes:

- A substantial loss of confidentiality, integrity, or availability of an information system or network.
- A serious impact on the safety or resiliency of operational systems or processes.
- A disruption of the Village's ability to provide public services or conduct operations (e.g., payment or payroll redirection, spear phishing).
- Unauthorized access caused by a compromise of a cloud or third-party service provider or a supply chain compromise.

Exclusions: Threats of extortion or authorized security testing are not incidents.

7.2 Ransomware Incident

A ransomware incident is a malicious cybersecurity event in which software gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable the Village's IT systems or data, and demands a ransom to prevent publication or restore access.

8.0 Ransomware Payment Policy

The Village of Gibsonburg shall not pay or comply with a ransom demand unless the Village Council formally approves the payment or compliance through a public vote in a resolution or ordinance stating why it is in the Village's best interest to do so.

9.0 Infrastructure Repair and Post-Incident Maintenance

- Systems impacted by a cybersecurity or ransomware incident must be rebuilt or restored from clean backups.

- Compromised credentials must be reset.
- Security controls will be reviewed and enhanced prior to reconnection.
- A follow-up assessment will confirm successful remediation.

10. Public Records Exemption

Under Ohio Revised Code 9.64, records and reports related to cybersecurity incidents or programs are not public records. Records identifying cybersecurity-related software, hardware, or vendors are classified as "security records" and exempt from disclosure.

11. Cybersecurity Training and Awareness

All employees and officials shall complete annual cybersecurity training. The Ohio Persistent Cyber Initiative (O-PCI) program administered by the Ohio Cyber Range Institute (O-CRI) and the Ohio Cyber Reserve satisfies this requirement. Training will vary by role and responsibility and cover password security, phishing awareness, data handling, and incident reporting.

12. Compliance and Testing

The Village shall implement compliance procedures consistent with the Ohio Compliance Supplement and rest the program's effectiveness, including incident response capabilities, employee participation, and backup recovery.

13. Policy review and Updates

This policy shall be reviewed annually or after any major cybersecurity incident, legal update, or technological change. Revisions must be approved by the Village Council.

14. Approval

Motion to approve this Cybersecurity Policy made by Morelock, seconded by Gerwin.
Roll Call: Morelock- Y, Katafias- Y, Gerwin- Y, Kirwen- Y, Slack- Absent, Castillo- Absent.

15. That Publication shall be by posting at five public locations.

PASSED: June 18, 2026

President Pro Tempore
Village of Gibsonburg, Ohio

APPROVED: June 18, 2026

Mayor
Village of Gibsonburg, Ohio

ATTEST: _____, ~~2026~~
Fiscal Officer
Village of Gibsonburg, Ohio

1ST Reading 6/4/26
2nd Reading 6/18/26
3rd Reading waived
Posted 6/23/26

SUSPEND THE RULES
WAIVE 3 READINGS
PASS AS EMERGENCY

ORDINANCE #11 -2026

AN ORDINANCE CHANGING THE LOCATIONS FOR POSTING OF VILLAGE ORDINANCES, RESOLUTIONS, AND LEGAL NOTICES.

WHEREAS, Kirwen's Supermarket was previously one of the five designated locations for posting of Village Resolutions, Ordinances, and legal notices and has since closed; and

WHEREAS, THE Council of the Village of Gibsonburg needs to provide 5 locations of posting legal notices; therefore:

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO:

SECTION 1 – The Council of the Village of Gibsonburg is hereby designating the following locations for posting of legal notices, Resolutions, and Ordinances:
Village of Gibsonburg website (www.gibsonburgohio.org)
Gibsonburg Library
Ideal Bakery
Village office
Gibsonburg Post Office

SECTION 2 – This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare.

SECTION3 – That any prior ordinance or part of any ordinance inconsistent with this ordinance are hereby repealed.

SECTION 4 – That publication shall be by posting at five public locations.

PASSED: June 18, 2026

President Pro Tempore
Village of Gibsonburg, Ohio

APPROVED: June 18, 2026

Mayor
Village of Gibsonburg, Ohio

ATTEST:

Fiscal Officer
Village of Gibsonburg, Ohio

1ST Reading 6/18/26 SUSPEND THE RULES
2nd Reading WAIVED WAIVE 3 READINGS
3rd Reading WAIVED PASS AS EMERGENCY
Posted 6/23/26