



VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

June 18, 2026

6:00 pm

MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:05 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live and also being recorded.

Roll call: Morelock-here, Katafias-here, Gerwin-here, Kirwen-here, Slack-absent, Castillo-absent.

Recognition of Visitors/Special Reports for council meeting.

Review and Approval of Minutes of Previous Council Meeting:

A motion was made by Katafias to approve June 4, 2026, Regular Council Meeting Minutes as written, seconded by Kirwen.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.

A motion was made to approve payment of invoices by Gerwin, seconded by Morelock.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

Old Business:

1. ORDINANCE #9 – 2026

AN ORDINANCE MODIFYING SECTIONS 139.04 (d) AND 139.04 (e) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG PURSUANT TO OHIO REVISED CODE SECTION 737.32. **(SECOND READING)**

2. ORDINANCE #10-2026

In response to the ORC requirement to have a Cybersecurity policy, the Village of Gibsonburg hereby adopts the following policy:

VILLAGE OF GIBSONBURG CYBERSECURITY POLICY Dated 6/4/26

Adopted pursuant to Ohio Revised Code Section 9.64 and Auditor of State Bulletin 2025-007
(SECOND READING/ EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #10 – 2026 by Kirwen, seconded by Katafias.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

A motion to adopt Ordinance #10-2026 by Morelock, seconded by Gerwin.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

New Business:

1. ORDINANCE #11 -2026

AN ORDINANCE CHANGING THE LOCATIONS FOR POSTING OF VILLAGE ORDINANCES, RESOLUTIONS, AND LEGAL NOTICES. **(EMERGENCY)**

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Ordinance #11 – 2026 by Katafias, seconded by Kirwen.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

A motion to adopt Ordinance #11-2026 by Kirwen, seconded by Gerwin.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

2. RESOLUTION #5-2026

A RESOLUTION SUSPENDING SECTION 941.04, 94105, AND 941.11, PROHIBITION, SALE, AND USE OF ALCOHOL IN A PUBLIC PARK SUBJECT TO THE STATE PERMIT REGULATIONS; FOR THE PURPOSE OF THE FOLLOWING EVENTS IN WILLIAMS PARK DURING 2026:

- 1) HOMECOMING FESTIVAL TO BE HELD JUNE 24TH – JUNE 27TH,
- 2) ART AND WINE FESTIVAL JULY 25TH,
- 3) HISPANIC HERITAGE FESTIVAL SEPTEMBER 26th.

(EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #5 – 2026 by Kirwen, seconded by Katafias.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.
Motion Passed.

A motion to adopt Resolution #5 -2026 by Morelock, seconded by Katafias.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.
Motion Passed.

3. RESOLUTION #6 -2026

AN RESOLUTION AUTHORIZING THE FISCAL OFFICER TO TRANSFER MONIES FROM THE GENERAL FUND TO THE ECONOMIC DEVELOPMENT FUND.

(EMERGENCY)

A motion was made to suspend the rules, waive the 3 readings and pass as an emergency Resolution #6– 2026 by Katafias, seconded by Kirwen.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.
Motion Passed.

A motion to adopt Resolution #5 -2026 by Gerwin, seconded by Kirwen.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.
Motion Passed.

Mayor's Report:

Welcome to Amanda Sears, the new Administrator.

We were able to announce today that a Pharmacy will be coming back to town.

The Downtown project has been given another \$500,000 from the State Capital Budget which puts us at a total of \$1.5 Million in Grants. The drawings will be public at some point in the near future.

Homecoming Festival next week. Come and enjoy it.

Administrator's Report:

It was a great first week with the announcements of the Pharmacy and the Downtown funds.

Met with Vicki from the GCC and got a head start on the Homecoming.

Met with Rob from Colliers today to discuss the projects.

Fiscal Officer's Report

Still waiting for final report from the Auditor State in regard to AUP audit in March.

Budget Hearing was held tonight. Will forward our 2027 budget to the Sandusky County Budget Commission for final approval.

Cybersecurity policy will take effect with all employees and elected officials to receive training and / or attend seminar(s).

Will be paying loan payments to OWDA and OPWC by end of June in the total amount of \$163,290.56.

Discuss Summer Council Meetings -

July 2 & 16

August 6 & 20

Council Meetings will be July 16 and August 20.

Committee Reports:

Economic Development-Kirwen- nothing

Finance- Gerwin- nothing

Joint Cemetery Board-Slack- absent

Planning Commission- Morelock- Hold off on the Dora for right now, looking at a few options.

Public Service Parks- Katafias- nothing

Public Utilities- Gerwin- have a meeting after this meeting.

Recreational Committee – Castillo –absent

Individual Council Member Report:

Slack-Absent

Katafias –Welcome Amanda

Gerwin-Welcome Amanda

Morelock-Welcome Amanda

Kirwen- Welcome Amanda

Castillo-Absent

Report of Officials: Police – Chief Don Karr- Absent

Property - I submitted additional language for the second reading of the unclaimed property ordinance. Council was emailed a copy last week. This was to address firearms specific cases that come up from time to time. Firearms tied to a criminal case are handled differently than those seized, for example after a suicide attempt or those turned in for safekeeping.

Station – Fence will be completed this week. Other parking lot projects are being scheduled.

Residence- Open Forum/Comment: nothing

A motion to adjourn at 6:25 pm was made by Kirwen, seconded by Morelock.

Roll Call: Morelock-yes, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-absent, Castillo-absent.

Motion Passed.

Respectfully submitted,

Jeff Holcomb
Fiscal Officer Village of Gibsonburg

Steve Fought
Mayor Village of Gibsonburg