VILLAGE OF GIBSONBURG

Village Council Meeting – MINUTES

November 5, 2026
6:00 pm
MEETING ROOM – 526 N. WEBSTER ST.

Call to order: Mayor Fought at 6:00 pm

The Pledge of Allegiance was said by all.

Meeting via Facebook Live and also being recorded.

Roll call: Morelock-absent, Katafias-here, Gerwin-here, Kirwen-here, Slack-here, Castillo-here.

Recognition of Visitors/Special Reports for council meeting.
Heather Pollick – Sandusky County Land Bank- here to update on properities.
221 E. Madison is foreclosed on for about 18 months at least.
They sold 409 W. Stone.
120 E. Madison they may rehab it.
223 S. Main St. foreclosure started.

Review and Approval of Minutes of Previous Council Meeting:
A motion was made by Slack to approve October 15, 2026, Regular Council Meeting Minutes as written, seconded by Katafias.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

Correspondence: none

Motion to approve payment of invoices reviewed tonight for the Fiscal Officer to pay.
A motion was made to approve payment of invoices by Gerwin, seconded by Kirwen.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-yes.

Motion Passed.

Old Business: none

New Business:

1. ORDINANCE #13 – 2026

AN ORDINANCE ADDING SECTION 3.12 PARENTAL LEAVE TO THE VILLAGE OF GIBSONBURG PERSONNEL POLICIES AND PROCEDURE MANUAL OF THE VILLAGE OF GIBSONBURG TO ESTABLISH A PARENTAL LEAVE POLICY AND DECLARING AN EMERGENCY**. (EMERGENCY)**

A motion was made by Gerwin, seconded by Castillo, to waive the three readings and pass as an emergency.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

A motion was made by Slack, seconded by Katafias, to approve Ordinance #13-2026 as written.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

2. ORDINANCE #14-2026

AN ORDINANCE EMPLOYING THE LAW OFFICES OF RUCK AND WRIGHT, LTD, AS LEGAL COUNSEL TO REPRESENT THE VILLAGE OF GIBSONBURG, OHIO. **(FIRST READING)**

3. ORDINANCE #15-2026

AN ORDINANCE AMENDING CHAPTER 711.04 LICENSE FEES AND TERMS OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GIBSONBURG, SANDUSKY COUNTY, OHIO. **(FIRST READING)**

4. RESOLUTION #9 - 2026

A RESOLUTION AUTHORIZING THE FISCAL OFFICER AND VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH UNITED INSURANCE SERVICES FOR THE MANAGEMENT OF DEDUCTIBLE REIMBURSEMENT PLAN FOR VILLAGE EMPLOYEES ON BEHALF OF THE VILLAGE OF GIBSONBURG

AND DECLARING AN EMERGENCY. **(EMERGENCY)**

A motion was made by Kirwen, seconded by Slack, to waive the three readings and pass as an emergency.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

A motion was made by Slack, seconded by Gerwin, to approve Resolution #9 -2026 as written.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

5. RESOLUTION #10 - 2026

AN RESOLUTION AUTHORIZING THE FISCAL OFFICER AND / OR THE VILLAGE ADMINISTRATOR TO RETROACTIVELY ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO FOR THE PROVISION OF PROPERTY AND CASUALTY INSURANCE. **(EMERGENCY)**

A motion was made by Slack, seconded by Kirwen, to waive the three readings and pass as an emergency.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

A motion was made by Katafias, seconded by Castillo, to approve Resolution #10 -2026 as written.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

6. ORDINANCE #16 - 2026

AN ORDINANCE AUTHORIZING PAY INCREASES TO CERTAIN EMPLOYEE'S WAGES. **(FIRST READING)**

Mayor's Report:

- Meeting tomorrow with developer for Industrial Park building spec building(s).

Administrator's Report:

- Ugly Sweater Run- Saturday 12/12/26 at 10 am.

- Dumpsters
- Closed for Veterans Day Wed. November 11.
- Water rate studies, EPA has grant available for studies, Brad is applying.
- Sugar Creek Final approval for ditch cleaning.

Fiscal Officer's Report: November 5, 2026

Balance in all Funds from Cash Summary Report as of: **10/31/26**

A:	Total Cash Balance all Funds:	$4,468,540.42 ***
B:	Total Investment Balances:	$4,297,615.12
C:	Available in Primary checking:	$ 170,825.30
D:	Petty Cash	$ 100.00
E:	Interest recorded in: **October**	$ 14,775.63
F:	Interest recorded Year-to-Date:	$ 120,720.51
G:	UAN – Revenue Status, Payment Register, Appropriation Status, Bank Reconciliation, and other monthly financial reports provided To all council members and Mayor by email.	

*** (Includes BAN proceeds).

A motion was made by Slack that council members have received the October 31, 2026, Financial reports, seconded by Gerwin.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

A motion was made by Kirwen, to approve reallocation of appropriations for October, 2026, seconded by Katafias.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

General Fund down **$85,457.73** year over year, compared to **October 31, 2025**, with a current balance of **$810,717.90.** (However, $51,260.00 is being held for fire damage deposit through State Farm). Additional expenses this year:

Police vehicle	$70,000	(New truck and accessories)
Storm damage cleanup	$13,000	(Tree removals and cleanup)
New Gator	$12,000	(Park & rec dept usage)
Downtown grant	$25,000	(Additional $25,000 to be awarded)

Municipal income tax revenue down **$6,139.21** year over year, compared to **October, 2025**, with total **2026** YTD receipts of **$774,826.73.**

Received invoice for indigent funeral expenses from Freck Funeral for Rene Gonzalez in the amount of $1,705.95.

Committee Reports:

Economic Development-Kirwen- meeting at the Industrial park 11/6/26
Finance- Gerwin-meeting after next council meeting 11/19/26
Joint Cemetery Board-Slack- nothing
Planning Commission- Morelock- N/A
Public Service Parks- Katafias- nothing
Public Utilities- Gerwin-nothing
Recreational Committee – Castillo –Flag Football Completed.

Individual Council Member Report:

Slack- nothing
Katafias – nothing
Gerwin- nothing
Morelock-N/A
Kirwen- nothing
Castillo-Good Luck to the Football team and Cross Country

Report of Officials: Police – Chief Don Karr-

Residence- Open Forum/Comment:

Deb Johnson- alley work and need to keep in maintenance. Data centers and Flock Cameras.
Pat Perry – Data centers, designated as public utility.

A motion to adjourn at 6:56 pm was made by Kirwen, seconded by Slack.
Roll Call: Morelock-absent, Katafias-yes, Gerwin-yes, Kirwen-yes, Slack-yes, Castillo-abstain.
Motion Passed.

Respectfully submitted,

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Jeff Holcomb
Fiscal Officer Village of Gibsonburg

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Steve Fought
Mayor Village of Gibsonburg